

# DOT GARMAN

## OBJECTIVE

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My objective is to enhance learning through quality instructional design.

## EDUCATION

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M.Ed. - Educational Technology with certification in Instructional Design for Online Learning  
Wright State University, Dayton, Ohio

Graduate Certificate in Instructional Design, University of Wisconsin, Menomonie, Wisconsin

M.A.E. – Business Education, Ball State University, Muncie, Indiana

B. S. – Business Education, Ball State University, Muncie, Indiana

## WORK EXPERIENCE

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### eLearning Instructional Designer

**Notre Dame College, Cleveland, Ohio**

March 2017 – present

Work remotely to design and revise courses in collaboration with instructor subject matter experts. Ensure alignment of objectives with learning resources, activities, and assessments. Maintain appropriate Bloom's Taxonomy rigor level. Perform quality checks on courses (submitted and received Quality Matters certification for one course). Develop online faculty professional development.

### Instructional Designer

**University of Northwestern Ohio, Lima, Ohio**

April 2015 – January 2017

Designed and revised courses in collaboration with instructor subject matter experts. Aligned learning activities to course objectives and maintained appropriate level of rigor for the course level. Ensured discussion forums used engaging topics. Created linear and branching lesson scenarios. Implemented lessons that provided immediate feedback for Math practice problems. Collaborated with staff to review and modify course learning objectives for all University courses (online, blended, and traditional). Created and facilitated faculty professional development sessions (topics: best practices, instructor feedback, community of inquiry, etc.)

### Virtual College Faculty

**University of Northwestern Ohio, Lima, Ohio**

April 2015 – January 2017

Taught online basic business and technology courses (Word Processing, Document Design, Spreadsheets level I and II, and Keyboarding I and II). Provided weekly online office hours and prompt responses to emails and General Questions Forum requests. Utilized video lessons and video feedback as appropriate. All assignments were graded with feedback within five days of the assignment due date.

### Certifications

Quality Matters  
K12 and Higher Ed  
Peer Reviewer

Instructional Design

Instructional Design  
for Online Learning

Google Certified  
Educator and  
Trainer

### Skills

Adobe Products:  
Captivate  
Connect  
Dreamweaver  
Fireworks  
Premiere  
Articulate Storyline  
Camtasia  
Collaborate  
OER Resources  
Kaltura  
Moodle  
Microsoft Office  
HTML, CSS  
SoftChalk  
Google Apps  
Audacity  
Dot Net Nuke  
Weebly  
Google Sites  
Hot Potatoes  
Scratch  
WikiSpaces  
YouTube channel  
Skype, Facebook,  
Twitter, LinkedIn,  
Poll Everywhere,  
Socrative, Nearpod,  
Animoto, Prezi,  
VoiceThread,  
Quia, Weebly,  
Symbaloo, TedEd  
Windows, Android  
and iOS

## Technology Director

**Marion Local Schools**, Maria Stein, Ohio

August 2000 – April 2015

**Ft. Recovery Schools**, Ft. Recovery, Ohio

April 1997 – September 1999

Stayed up-to-date with new research in educational technology trends and emerging technology. Provided training to instructors on how to use new technologies and applicable pedagogy. Online training components consisted of video demonstrations, interactive simulations, forums, and wikis. Led innovative technology initiatives. Moodle LMS administrator and course designer. Administrator and creator of district websites using a combination of Weebly, Dreamweaver, DotNetNuke, and Google Sites; trained others in its use as well. Researched, purchased, trained, and deployed a wide variety of technologies. Wrote and administered technology grants. System administrator for a Windows network and for an Aerohive wireless system.

## College Adjunct Faculty

**Wright State University – Lake Campus**, Celina, Ohio

June 1996 – May 2000

Courses taught included Educational Technology, Computer Applications, and a variety of one-day technology seminars.

## RELATED ITEMS

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- Grants:
- Wrote, awarded, and administered federal, state, and foundation technology grants totaling over \$1M (1997 to 2010).
  - Grant reader for the State of Ohio technology grants (2000 to 2010).
- Memberships:
- International Society for Technology in Education (1995 to present).
  - eLearning Guild (2010 to present).
  - American Society for Training and Development (Spring 2013 to 2015)
  - Maintain membership in Lynda.com (for continued learning) and PresenterMedia.com (for quick access to quality graphics).
- Other Items:
- Member of the Ohio Region Six Assistive Technology Center Committee.
  - Presented e-learning topics at the 2012 and 2013 Ohio Moodle Moot
  - Presented at the Ohio Educational Technology Conference in February 2013
  - Presented cross-curricular topics and video integration at the Ohio State Technology Conference and at the English Educators Conference. (1998, 2008).
  - Summer technology camp web design teacher for the State of Ohio (1999).
  - Maintain personal professional development (learner-centered teaching, authentic teaching, MOOCS, Quality Matters, formative instructional practices, student learning objectives, curriculum mapping, web accessibility, telecommunications and distance learning, higher level questioning, brain-based learning, effective online teaching and learning, and numerous others).
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## REFERENCES

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